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TO: Athletic Directors, Lower Peninsula Girls Tennis Sponsoring Schools

FROM: Gina Mazzolini, Assistant Director
John Johnson, Communications Director

SUBJECT: Changes In Merchandise Program For Regional Tournament

DATE: April 2, 2009

The MHSAA is trying a new way for schools and student-athletes participating in Regional tournaments to obtain a souvenir shirt commemorating their experience. This memo describes how the program will work.

Accompanying this memo is an order form that must be submitted with payment to Lighthouse Sportswear by **April 28**. There is no minimum order, but a school must submit only one order and it must be prepaid. If submitting a check, you may only submit one check for the order – do not send individual personal checks for each team member.

All orders for a tournament site will be pre-packaged by school and shipped to the site, where you will be able to pick it up from the tournament manager when you check in. No exchanges or returns for defective merchandise will be handled by the site management – you must deal directly with Lighthouse Sportswear following the meet.

Team orders not placed by April 28 will be shipped directly to your school and will incur a \$10 shipping charge. Individual orders will be accepted following the meet online at LighthouseSportswear.com. There will be no presale of merchandise online.

This method will allow all schools which wish to purchase merchandise the opportunity to do so, and also allow for a variety of items to be offered.

If you have any questions, let us know. It is a pleasure to serve you.

MER09-018

OFFICIAL SOUVENIR SHIRT ORDER FORM



MHSAA

GIRLS TENNIS

REGIONALS

TEAM INFORMATION

School _____

Region # _____ Location _____

Coach _____ Phone _____

PAYMENT INFORMATION

PAYMENT MUST BE SENT WITH ORDER
LIGHTHOUSE SPORTSWEAR WILL NOT BILL YOUR SCHOOL

Credit/Debit Card # _____

Type of Card _____ EX. _____ / _____ SECURITY# _____

Authorized Signature _____

OR Check# _____

IF PAYING BY CHECK:
SEND ONE CHECK TO COVER ENTIRE ORDER
DO NOT SEND INDIVIDUAL PERSONAL CHECKS



**Shirts- will be Kiwi with navy & white print
Pants- will be navy with white print**

THIS IS THE ONLY SHIRT AUTHORIZED BY THE MICHIGAN HIGH SCHOOL
ATHLETIC ASSOCIATION AND MAY NOT BE REPRODUCED OR
COPIED IN ANY WAY UNDER PROTECTION OF FEDERAL COPYRIGHT LAW

There will be NO SHIRTS FOR SALE at your regional site

Shirts are only available via this order form or online at www.lighthousesportswear.com after 5/15

FOR MORE INFORMATION call 517-627-9009

MW

PLEASE SEND ONLY 1 ORDER FORM PER SCHOOL (there is no minimum order)

ALL ORDERS RECEIVED BY LIGHTHOUSE SPORTSWEAR BY 4/28 WILL BE AVAILABLE FOR PICKUP AT YOUR REGIONAL SITE

TEAM ORDERS RECEIVED AFTER 4/28 WILL BE SHIPPED TO YOUR SCHOOL AFTER YOUR REGIONAL (\$10 shipping per order)

ALL ORDERS MUST BE PREPAID BY CHECK OR CREDIT/DEBIT CARD

ALL ITEMS AVAILABLE FOR PURCHASE ONLINE AT: www.lighthousesportswear.com AFTER THE EVENT (no presales online)

ITEM	S	M	L	XL	XXL	TOTAL	EACH	TOTAL
SHORT SLEEVE T-SHIRT							\$15	
LONG SLEEVE T-SHIRT							\$20	
HOODED SWEATSHIRT							\$30	
OPEN BOTTOM SWEATPANTS							\$25	

FAX ORDERS TO 517-627-9559

or email to: lighthousesportswear@msn.com or mail to:
Lighthouse Sportswear, P.O. Box 8, Grand Ledge, MI 48837

SHIPPING
(only applies to orders received after 5/1)

\$10

ORDER TOTAL
