



2012 MHSAA HOCKEY TOURNAMENT

Tournament Plan – Key Review Points

- The MHSAA Tournament is conducted in three equal Divisions by enrollment.
- Teams are assigned to a Pre-Regional for first round games.
- Two Pre-Regional winners advance to one of eight Regional Finals in each Division.
- Regional winners advance to one of four Quarterfinal games in each Division.
- Quarterfinal winners advance to MHSAA Semifinal games March 8 (Division 2) and March 9 (Division 1 & Division 3) with winners playing in the Championship games March 10. Semifinal and Final games are at Compuware Arena in Plymouth.
- All MHSAA Tournament games use a **15 minute** period.
- Each Pre-Regional manager shall conduct a random draw with notification to participating teams of the time and place of the draw.
- The maximum number of players in uniform on the bench is 22 for each game.
- The MHSAA Tournament overtime procedure will be used.
- A coin toss conducted by the tournament manager (in advance or at draw meeting) will determine home team.
- Time schedules should reflect “drop the puck” starting time for games.
- Managers hire officials from the MHSAA approved list for Pre-Regional and Regional games.
- All MHSAA Tournament games should begin with fresh ice.
- Host rinks must suspend alcohol sales during MHSAA Tournament games.
- Tournament managers pay all approved costs, including ice rental and include these and other expenses on the tournament financial form submitted to the MHSAA.
- Each participating school must have a school administrator or faculty designee at each game.



TOURNAMENT MANAGER MANUAL (Alpha by topic, forms follow topics)

For 2012 MHSAA Pre-Regional, Regional & Quarterfinals

ADMISSION/TICKETS (Spectator and participating team) – Spectator ticket price for all Pre-Regional, Regional and Quarterfinal games will be \$5. Each participating school will be allowed free admission for a maximum of 30 persons to include players, coaches, trainers, statisticians. Semifinal game admission is \$6, Final games are \$7 and an all-tournament ticket for Semifinals and Finals is \$25. Participating teams may be allowed free entry prior to their game or after they have been eliminated from their Pre-Regional as long as they enter together with school supervision. Tournament managers may obtain numbered strip ticket stock in blocks of 500 by special request from the MHSAA. Managers may use their own ticket stock if preferred.

ALCOHOL/TOBACCO – Host rinks must suspend alcohol sales during MHSAA Tournament games. Smoking is not allowed in the rink during an MHSAA Tournament game.

BANNERS/SIGNS – Local tournament managers may approve school banners as long as they are either held or attached to a railing or wall without damage and never on the glass, behind the goalie or team bench. Any attachment should be approved by the host facility manager. Banners should only be in the area of the team spectator group. Language must be appropriate and approved by the host manager. Handheld signs are allowed with appropriate language. Flags on poles are not allowed.

BROADCASTS OF GAMES – No radio or television origination or audio or video broadcasts via the Internet is permitted at any site until application has been made through the MHSAA, fee paid and authorization given by the MHSAA through the on-line application process.

COMPETING SCHOOL EXPENSES – Teams at Pre-Regional and Regional tournament games receive mileage reimbursement (one way) according to the following schedule:

- 0-75 miles – No payment (deductable)
- 76-100 miles – pay \$1.00 per mile
- 101-150 miles – pay \$1.50 per mile for all miles
- 151-250 miles – pay \$2.00 per mile for all miles
- 251-350 miles – pay \$2.50 per mile for all miles
- 351 miles & over – pay \$3.00 per mile for all miles

Mileage for schools at the Pre-Regional and Regional games is paid by the local tournament manager and included as an expense on the Tournament Financial Report Form. Competing schools at the Quarterfinal, Semifinal and Final games will be paid directly by the MHSAA to schools at the conclusion of the tournament series for mileage, meals, lodging and per diem according to the MHSAA reimbursement formula.

CONCUSSION PROTOCOLS – “Any athlete who exhibits signs, symptoms, or behaviors consistent with a concussion (such as loss of consciousness, headache, dizziness, confusion, or balance problems) shall be immediately removed from the contest and shall not return to play until cleared by an appropriate health care professional.” This language appears in all National Federation sports rule books reflects a strengthening of rules regarding the safety of athletes suspected of having a concussion. Some sports rules required officials to remove from play any athlete who was “unconscious or apparently unconscious.” This new language reflects an increasing focus on safety, given that the vast majority of concussions do not involve a loss of consciousness. This protocol is intended to provide the mechanics to follow during the course of contests when an athlete sustains an apparent concussion.

1. The officials will have no role in determining concussion other than the obvious one where a player is either unconscious or apparently unconscious as is provided for under the current rule. Officials will merely point out to a coach that a player is apparently injured and advise that the player should be examined by a health care provider for an exact determination of the extent of injury.

2. If it is confirmed by the school’s designated health care professional that the student did not sustain a concussion, the head coach may so advise the officials during an appropriate stoppage of play and the athlete may reenter competition pursuant to the contest rules.

3. Otherwise, if competition continues while the athlete is withheld for an apparent concussion, that athlete may not be returned to competition that day but is subject to the return to play protocol.

- Only an MD or DO may clear the individual to return to competition.
- The clearance must be in writing.
- The clearance may not be on the same date on which the athlete was removed from play.
- An Officials Report shall be filed with a removed player’s school and the MHSAA.

4. In cases where an assigned MHSAA tournament physician (MD/DO) is present, his or her decision to not allow an athlete to return to competition may not be overruled.

DRAW PROCEDURES – Each Pre-Regional Manager shall hold an open draw any time after Jan. 1 acceptable to all schools. The manager will inform each school of the date, time and place. Host schools may draw a bye. Report the results of the draw with the team pairings to the MHSAA office. (see bracket form) Draw bracket examples and order as follows:

Three Team Draw Order (home team determined by manager coin flip)

1 1st Team Drawn

2 2nd Team Drawn

3 BYE

4 3rd Team Drawn

Four Team Draw Order

1 1st Team Drawn

2 2nd Team Drawn

3 3rd Team Drawn

4 4th Team Drawn

FINANCIAL POLICIES, HOST EXPENSES, FORMS – The MHSAA will reimburse tournament hosts for reasonable and approved administrative expenses including officials, off-ice officials, PA Announcer, security and ice rental as listed on the Financial Report form. Hosts pay ice rental and list as an itemized expense. The MHSAA does not reimburse for personnel that produce revenue for the host school or rink such as parking attendants, program/merchandise sellers and concession workers. The host share formula and manager honorarium are listed on the Financial Report Form which must be sent to the MHSAA no later than 30 days after conclusion of the tournament event. The MHSAA requests that ice rental blocks be kept to a maximum of 2-1/2 hours per game. All expenses are paid from tickets sales with the surplus sent to the MHSAA or the host receiving payment from the MHSAA for the deficit when expenses exceed revenue.

FOWARDING OF MATERIALS - Pre-Regional Managers shall forward the Master Eligibility List & Roster of the winning team to the Regional Final Manager the morning after the last Pre-Regional game (or same evening if possible). Regional Final Managers shall forward the Master Eligibility List and Roster of the winning team to the Quarterfinal Manager no later than the Monday morning following the Regional Final Championship game. The MHSAA Web site has corresponding Pre-Regional/Regional and Regional/Quarterfinal advancement assignments.

HOME TEAM DESIGNATION - At each game of the MHSAA Tournament, the home team (last line change) will be determined by a coin flip to be conducted by tournament management. The coin flip may be done in advance (i.e. draw meeting, phone) as long as both teams have representation (athletic director or coach).

ICE RESURFACING – All MHSAA tournament games should begin with new ice, and new ice shall be made between periods. Overtime game resurfacing shall follow the MHSAA ice making schedule as stated in overtime procedures.

INJUNCTION/RESTRAINING ORDER - Managers are reminded of the following statement adopted by the Representative Council and which is in effect for all MHSAA tournaments: “In the interest of fairness to all participants, if an injunction or restraining order is served or presented at an MHSAA tournament site and such purports to require the eligibility of or participation by a student or team which a school and/or the MHSAA has ruled to be ineligible under MHSAA regulations, the on-site tournament manager is to suspend the entire competition (team competition) or events in which that student is intending to participate (individual competition). If the meet or game has begun, it shall be completed.”

MEDIA/CREDENTIALS – Media credentials for Pre-Regional, Regional and Quarterfinal games are coordinated and issued by local tournament managers. Media requests for Semifinal and Final

tournament games are handled by the MHSAA office. All requests for radio broadcasts or telecasts of any kind (internet, cable, etc.) should be referred to the MHSAA office for consideration and coordination. Media photographers should not be allowed on ice at any time. At the Regional Final, managers may allow credentialed media photographers to be on ice for awards ceremonies, but only after the team handshake is over and ceremonies are ready to begin.

MERCHANDISING - Only MHSAA licensed vendors may sell merchandise with protected MHSAA logo or tournament identification. Local school (non-MHSAA logo) merchandise may be sold.

MEDICAL POLICIES – Although athletic trainers are an allowed expense, they are not required and such expense should be closely managed if teams supply their own trainers. Volunteer on-site medical assistance is welcome.

MEDICAL EMERGENCY POLICY - Host school Tournament Managers should follow all local school district policies regarding medical emergencies for participating athletes, coaches, students and adult spectators for competition conducted in school facilities. It is advised that AED devices be readily available during tournament competition. In addition:

- Trainers are an allowed expense and encouraged but not required
- All MHSAA concussion protocols will be followed
- MHSAA tornado watches and warnings shall be followed.

When MHSAA tournament contests are conducted at non-school facilities, plans should be developed for the following needs and/or circumstances:

- Student, coach and spectator shelter for outdoor events
- Host facility emergency equipment such as AED's, fire escape, etc.
- Emergency communications, i.e. phone numbers, school administration contact
- Coordination with facility management regarding evacuation, first aid, on-site responsibilities
- Medical transport or first responder contact procedures
- Proximity/directions of nearest medical facility

NOISEMAKERS – Noisemakers are not allowed at MHSAA hockey tournament games.

OFFICIALS ASSIGNMENTS – Tournament managers will hire officials for Pre-Regional and Regional games from the MHSAA approved list of officials. The MHSAA committee will assign officials for Quarterfinal, Semifinal and Final games. The two referee, one linesman system will be used for tournament games. Officials at the Pre-Regional, Regional and Quarterfinal games will be paid by local tournament managers.

OFFICIALS FEES - Pre-Regional & Regional - \$55.00/game – Quarterfinal -\$60.00/game. Officials will be paid 20 cents/mile for round trip miles beginning with the 51st mile (50 mile deductible). For Quarterfinal managers, the MHSAA will send e-mail confirmation of assigned officials, with managers to follow up with communication to the officials. Managers pay officials out of gate receipts for Pre-Regional, Regional and Quarterfinal games.

Assignors may be used to assist tournament managers, but managers are reminded that the MHSAA does not reimburse for assignor fees. Assignor fees (if paid out of the school share) may not be deducted from officials' game fees. Officials must receive the net game fee as stated above.

Managers are reminded to supply water in officials' locker rooms and provide security and/or escorts before, during and after games for officials.

OFF-ICE OFFICIALS – Allowed expenses are timer, scorer, and public address announcer and penalty box supervision as stated on the tournament financial report form. Goal judges are not required, but allowed. It is recommended that either registered officials or highly experienced personnel be goal judges. If neither is available, it is recommended that goal judges not be used.

OPT OUT/ENTRY PROCEDURES – Participating schools must submit a Master Eligibility list and roster to the host tournament manager by the Opt-Out due date of February 1, 2012. Materials submitted after the due date are subject to a \$50 late fee paid to the host school. Changes or updates to the Master Eligibility may be made prior to the first date of the tournament for any school which is Feb. 27. Clerical error changes are allowed after the first date of the tournament as covered by Reg. II, Section 15, Int. #254. Students who transfer to a new school after Feb. 1 and who qualify for an exception to the transfer rule are not eligible for the MHSAA Tournament (int. #249)

Withdrawals - Tournament management is to contact the MHSAA office if a school withdraws or fails to show for scheduled competition after the Opt-out Due Date for team sports or the pairings, heat assignments or flights are determined for individual sports of the first level of the MHSAA tournament in that sport. The MHSAA staff person responsible for the sport will request from the school principal a written explanation for the no-show/withdrawal. If the reason is determined to be unacceptable by MHSAA Staff, the MHSAA Executive Director will place the school on probation for the next two school years. A second offense within the two-year probationary period will cause the school to be prohibited from tournament play in that sport for the two years following the second offense.

OVERTIME PROCEDURES – For all MHSAA tournament games that finish regulation tied, sudden victory overtime will take place beginning with a maximum of four 8-minute periods, after which if the game is still tied a series of 4 on 4 sudden victory overtime periods will be played to determine a winner in accordance with the following procedures:

- At the end of regulation play, the two teams go to their locker room. The ice is to be resurfaced prior to the beginning of overtime play.
- The overtime period shall be eight minutes sudden victory.
- Do not change goals for first overtime period.
- If the game remains tied at the end of the first overtime period, there shall be a two-minute rest period (with teams remaining at their bench), change goals and continue with the second overtime.
- At the end of two eight-minute periods of overtime play, the ice shall be resurfaced. Teams may go to their locker rooms. This cycle repeats for an additional two overtime periods.
- At the end of four eight minute periods of overtime play the ice shall be resurfaced, each team shall return to their locker rooms.

- After four overtime periods if the score remains tied, teams will begin with additional eight minute periods of 4-on-4 hockey until a winner is determined. Carry-over penalties will apply, i.e. one team may be short two players if they have a carryover penalty. If the first 4 on 4 period starts with a team down two players, the two man advantage will remain until the first player comes out of the box. The previous cycle of rest periods and ice resurfacing will continue.

PEP BANDS – Pep bands are not allowed at Pre-Regional, Regional or Quarterfinal games. They are allowed at the MHSAA Semifinals & Finals with prior approval and notification.

PERIOD LENGTH – A 15-minute period will be used in all MHSAA Tournament games.

PLAYING RULES & ADOPTIONS – All National Federation playing rules will be used with the following MHSAA adaptations:

- The MHSAA suspension policy for Game DQ's will apply.
- An eight goal score differential rule will apply. (See Score Differential Policy)
- All players (including goalies) are required to wear neck-guards.
- MHSAA Tournament Overtime Procedures will be followed. (See overtime procedures)
- Twenty-two players will be allowed in uniform on the bench.

RAFFLES – At MHSAA tournament games, raffles, drawings or 50-50 activities are prohibited.

ROSTER/BENCH LIMIT – Schools may have a maximum of 22 players in uniform on the bench for each game. Rosters may change from one game to the next, but all players in uniform must be on the Master Eligibility list.

SCORE REPORTING – Results of tournament games should be e-mailed to the MHSAA immediately after each game at: results@mhsaa.com or at the end of an evening of games, not the next morning. Host schools are responsible for local media and the major daily newspapers.

SCORE DIFFERENTIAL (MERCY) RULE – All tournament games will use the eight goal score differential rule. During the first and second period when the score differential reaches eight goals, a running clock will be used. If the score differential falls under eight goals in the first or second periods, regular time is restored. After two periods, or anytime during the third period when the score differential reaches eight goals the game is terminated.

SECURITY – Proper crowd control and security are essential for MHSAA hockey tournament games. There should be no spectators allowed in the team locker room areas and security should be especially vigilant in the “tunnel” areas where teams leave and enter the ice and bench areas.

SPECTATOR POLICIES – The following objects will not be allowed at MHSAA Hockey Tournament games – Noisemakers, whistles, air horns, cowbells, banners on sticks or poles, silly string canisters, helium balloons, laser pointers, jugs with coins, marbles, thundersticks, towels and other objects that may be thrown on the ice or cause interference for other spectators.

Spectators are not allowed to pound on the glass, use foul language or otherwise harass teams and coaches during the game or entering and leaving the ice. Offensive chants are not allowed.

SPECTATOR SUPERVISION – Each participating school is required to have present at all MHSAA Tournament hockey games the principal, athletic director or a non-coaching faculty member authorized by the school to assist in spectator supervision and crowd control. It is recommended that each school provide at least six staff members for supervision at all tournament games. Local managers should restrict standing spectators from being directly behind goalie area.

SPORTSMANSHIP – All school and MHSAA sportsmanship policies for players, coaches and spectators will be enforced and promoted. It is recommended that tournament managers meet prior to games with participating schools on-site administrators and crowd control personnel to review conduct expectations of students and adult fans. Cheers should be in support of teams, not directed at other teams and coaches. Abusive treatment of officials cannot be tolerated. Sportsmanship at hockey games is always a challenge. Preventive measures and pro-active efforts are encouraged.

TIME SCHEDULES – Recommended start time for weekday Pre-Regional games and weekday Regional Final games is no earlier than 5 p.m. and no later than 8 p.m. Overtime games may create adjustments in second game start times. Regional Final games scheduled for Saturday may be afternoon or evening start times, recommended no earlier than 12 Noon and no later than 7 p.m. Quarterfinal start time should be no earlier than 6:30 p.m. and no later than 7:30 p.m. Managers should provide a detailed time schedule for warm-ups, start times and arrivals to participating schools. Start time for games should be “drop the puck” times in the schedule.

TROPHIES & MEDALS – Regional Champion teams receive a team trophy and 24 individual medals. The Champion and runner-up team in each Division at the Finals will receive a team trophy and 24 individual medals. Extra medals may be ordered by schools through the MHSAA office.

VIDEOTAPING – Competing schools may videotape games in which that school competes. The tape is not to be used to second-guess decisions made by game/meet officials. Spectators may tape games from their normal seating area but are not to interfere with the view of other spectators or news media personnel covering the activity. A manager is not required to provide electrical hook-ups; or tripod space and may arrange spectator videotaping from a designated location(s).

WARM-UP PERIODS - All tournament managers must provide a minimum of 10 minutes for warm-up prior to the contest. Between period rest times should be a minimum of 8 minutes, preferably 10 minutes. See “Overtime Procedures” for warm-up times and ice resurfacing policies for games tied after regulation.



MICHIGAN HIGH SCHOOL ATHLETIC ASSOCIATION, INC.
 2012 ICE HOCKEY TOURNAMENT BRACKET
 (As Determined at the Draw Meeting)

IH-7

PRE-REGIONAL NO. _____ HELD AT _____
 (City) (Rink)

Game #1 – Date _____

Officials

Ref _____

Ref _____

Lines _____

Game #3 – Date _____

Officials

Ref _____

Ref _____

Lines _____

Game #2 – Date _____

Officials

Ref _____

Ref _____

Lines _____

 (Pre-Regional winner)

**PLEASE INCLUDE THE
 NAMES OF REFEREES
 ASSIGNED TO EACH
 GAME.**

NOTE: Immediately upon conclusion of the Draw Meeting, please return the completed brackets to RANDY ALLEN, MHSAA, 1661 Ramblewood Drive, East Lansing, Michigan 48823. (Include dates & times) (FAX: 517-332-4071)

Date _____, 2011 (Signed) _____ (Manager)