



PARTICIPATING SCHOOL TOURNAMENT INFORMATION 2020 MHSAA GIRLS BASKETBALL

1. TOURNAMENT FORMAT

The MHSAA Girls Basketball Tournaments will be conducted in Divisions 1, 2, 3 and 4 by enrollment classifications as stated in the 2019-20 MHSAA Handbook. Schools will be placed in one of 32 districts in each Division for their initial assignment as determined by MHSAA staff. District winners will advance to one of eight Regionals in each Division. Eight Regional champions in each Division advance to the Quarterfinal round. Four Quarterfinal winners in each Division advance to the Semifinals with Semifinal winners meeting for Division 1, 2, 3 and 4 Championships. Host sites for Districts, Regional & Quarterfinal games are determined by the MHSAA site selection committee.

NOTE: The MHSAA reserves the right to relocate a Quarterfinal Basketball site if a qualifying Regional winner will be playing its Quarterfinal game on its home floor or if travel is inordinate for both teams. Complete brackets including times, dates and locations are included on the MHSAA Web site.

Semifinal and Finals Girls games will be conducted at VanNoord Arena, Calvin College in Grand Rapids.

Tournament Dates - 2020

District games – March 2, 4 and 6
Regional game – March 10 & 12
Quarterfinal games – March 17
Semifinal games – March 19-20
Championship games – March 21

Regional pairings for all Divisions were determined by a basketball site selection committee draw as follows:

Second Lowest District winner vs. Highest District winner
Lowest District winner vs. Second Highest District winner

All initial District tournament assignments, Regional, Quarterfinal and Semifinal pairings are posted on the MHSAA Web site.

2. TOURNAMENT PROCEDURES

Squad Size - A maximum of fifteen (15) players may be in uniform unless more than 15 players have been carried on the team and roster during all of the regular season and prior approval is received from the MHSAA. Junior varsity players may not be added beyond the limit of 15.

Cheerleaders - A maximum of twelve cheerleaders in uniform, including mascots, plus the coach/advisor from each school, may be admitted without charge on nights their school competes. Up to 12 at one time may lead cheers from the floor, although local management may limit the number of sideline cheerleaders to any number under 12 if circumstances of the venue require. Cheerleaders should not be allowed to sit or stand too close to the edge of the playing court during tournament games.

Sideline cheerleading squads shall follow either the most recent MHSAA Girls Competitive Cheer Rules and Regulations Manual or the guidelines approved by their local school district for sideline cheerleading, whichever is more restrictive and limiting. All sideline cheerleading squads shall adhere to all guidelines provided by the tournament manager as long as they do not supersede the rules and regulations found in the most recent MHSAA Girls Competitive Cheer Rules and Regulations Manual which includes two person high height limitations as well as strict regulations for surface, spotting and hand-to-hand contact for any and all suspended rolls. Local school districts are responsible for enforcing these restrictions.

Lotteries - Schools should not conduct lotteries or drawings for distributing money or merchandise before, during or after any tournament basketball contest. Non-players are not to shoot baskets at half time. The distribution of miniature balls is prohibited. The sale of merchandise such as t-shirts, hats, belts, etc. is not permitted at MHSAA sponsored events, except selected early rounds and at the Final Tournament when coordinated with the MHSAA staff.

Concessions - Concession stands, whether operated by school or non-school groups, must confine sales to non-alcoholic beverages and edible items. Sale of non-edible products other than school spirit items (such as pom poms) is prohibited at MHSAA tournament sites without the approval of MHSAA staff.

3. OPT OUT POLICIES, ELIGIBILITY LISTS, ROSTERS

Schools must see that district tournament managers receive an accurate Eligibility List and Team Roster by the Opt-Out Due Date. These forms are available at mhsaa.com. Failure to fulfill the above obligations by the specified Opt-Out Due Date will result in MHSAA penalties as stipulated in the MHSAA Handbook. Schools must notify the tournament managers by the Opt-Out Due Date if they DO NOT intend to participate in a previously assigned MHSAA tournament.

Opt-Out Due Date – February 12, 2020

If the Team Roster and Master Eligibility List are received after the Opt-Out Due Date, but before the draw is made, they may be accepted with the payment of a \$50 late fee. The \$50 late fee is due in the hands of the manager before the draw. Late fees will be retained by the host school.

Additions or updates to the Master Eligibility List (except transfer students who enroll after the dates in Regulation I, Section 9 [F]) may be accepted by the Tournament Manager if submitted and received prior to the start of competition for any team in the first level of that tournament to which the school is assigned. All players on the Master Eligibility List submitted are eligible for tournament play even if the individual names are not on the roster.

Ineligible Players - Teams which are defeated by teams which have allowed an ineligible student to participate do not advance in MHSAA tournaments. Placement in MHSAA tournaments is vacated as a result of a team allowing one or more ineligible students to participate.

Withdrawals - Tournament management will contact the MHSAA office if a school withdraws or fails to show for scheduled competition after the Opt Out Due Date. The MHSAA staff person responsible for the sport will request from the school principal a written explanation for the no-show/withdrawal. If the reason is determined to be unacceptable by MHSAA Staff, the MHSAA Executive Director will place the school on probation for the next two school years. A second offense within the two-year probationary period will cause the school to be prohibited from tournament play in that sport for the two years following the second offense.

Pep Bands - Pep bands of participating teams will be allowed to perform before their game and during time-outs and breaks only during the Semifinals and Finals of the MHSAA Basketball Tournament. Pep bands are **not** allowed at the District, Regional and Quarterfinal games.

Pre-game Handshake – By Representative Council action it is a requirement for pregame handshakes between the two competing teams and coaches in a demonstration of good sportsmanship between teams and to set the tone of the game for participants, parents, and spectators.

4. DRAW PROCEDURES

District hosts do not need to host a draw meeting. The District bracket will be determined by the MHSAA and posted to the MHSAA website on the Sunday 15 days prior to the tournament. Prior to that date, typically at the beginning of the season, District hosts are asked to notify the MHSAA and participating schools on the date, time and location of the semifinals and finals. Within 24 hours after the District draws have been posted, hosts should finalize first round game days, times and locations and give to the MHSAA. MHSAA has a very short time to assign officials for these games, so this needs to be a timely process.

At the beginning of the season the MHSAA will post to its website the District draw formula. This formula specifies the bracket line number for all seeded and non-seeded teams. MPR will be used to seed the top two teams. More information about MPR can be found in the Tournament Managers Manual and MHSAA.com.

5. TIME SCHEDULES

District, Regional and Quarterfinal start times will be determined by the host school tournament manager. Semifinal and Final time schedules will be as follows.

SEMIFINAL GAME SCHEDULE - 2020 (VanNoord Arena, Calvin College)

SESSION 1 - Thursday, March 19, Noon – Division 1 Semifinals - (two game session)

SESSION 2 - Thursday, March 19, 5:30 p.m. – Division 4 Semifinals (two game session)

SESSION 3 - Friday, March 20, Noon – Division 1 Semifinals (two game session)

SESSION 4 - Friday, March 20, 5:30 p.m. – Division 2 Semifinals (two game session)

GIRLS CHAMPIONSHIP GAME SCHEDULE - Saturday, March 21

SESSION 5 Division 4 – 10:00 a.m.

Division 1 – 12:00 Noon

SESSION 6 Division 3 – 4:00 p.m.

Division 2 – 6:00 p.m.

6. AWARDS

The winning school in each division at each District and Regional Tournament will receive a trophy. The runner-up team and championship team in each division at the Final Tournament will receive a trophy. Fifteen medals will be awarded to members of winning teams at District, Regional, and Final Tournaments. The same number of medals will be awarded runner-up teams at the Final Tournament. If additional medals are desired by winning schools, they may be ordered through the MHSAA at the school's expense. Only MHSAA approved awards may be presented.

7. LIMITS OF COMPETITION

Teams and individuals may have a maximum of 20 contests during the regular season. MHSAA tournament dates do not count against season maximums. Exceeding contest maximums will result in disqualification from the MHSAA Tournament.

8. TEAM & SPECTATOR CONDUCT

During contests, officials will penalize under applicable sportsmanship or playing rules student-athletes or coaches who leave the field of play and contact or approach spectator areas for celebrations.

Each school shall assign an acceptable number of crowd control supervisors to be stationed in front of its student cheering sections. These individuals are to be admitted into the contest, enforce this policy and include a school administrator. Each tournament manager or the MHSAA Staff will determine the acceptable number of crowd supervisors necessary for each school dependent on the situation.

At the conclusion of contests, prior to or after the awards are presented, athletes shall not enter spectator areas or physically contact spectators in the stands. After awards are presented, athletes may approach their spectators (e.g. stand in front of their sections while on the field of play) but for safety reasons athletes are not to enter or physically contact spectators in the stands. Crowd supervisors are to ensure that spectators do not press the facility and possibly cause damage.

The cost for repair or replacement to facilities damaged as a result of celebrations shall be paid by the school involved directly to the host facility within 30 days of the bill being submitted to the school. MHSAA reimbursement or revenue sharing will be withheld until paid by the offending school. Future tournament hosting privileges or school reimbursements to offending schools may be withheld if payment is not made.

PARTICIPATING TEAM/SPECTATOR INTERNET STREAMING - The broadcast and streaming rights of MHSAA post-season tournament events belong exclusively to the N-F-H-S Network, FOX Sports Detroit, the M-H-S-A-A, and those media outlets which have pre-arranged to secure those rights.

Teams participating in MHSAA Tournaments are prohibited from streaming live video of any portion of an event over the Internet - including using social media platforms like Periscope and Facebook – or any other method.

Likewise, individual spectators are also prohibited from streaming video through any means.

Participating schools are responsible for informing their students, parents and other fans of this policy and to assist the MHSAA upon request in enforcing it. Participating schools are asked to help promote where

their particular game may be viewed when being streamed by the MHSAA, one of its television partners, or a media outlet which has pre-arranged to secure such rights.

9. FINANCES

The following admission prices for the Girls Basketball Tournament games were adopted by the Representative Council:

District/Regional Games – General Admission - \$6

Quarterfinal Games - General admission, \$7

Semifinal & Final Ticket Prices

Semifinals - \$10 (two games per session)

Finals - \$10/session - Divisions 4 & 1 (two game session), Division 3 and 2 (two game session)

Seating is general admission with competing school reserved sections. Parking is not included.

Internet orders will be possible, with applicable charges.

Quarterfinal Ticket Distribution - All Quarterfinal tickets will be sold at the site of the host facility. Competing teams will have access to approximately half the house for its game. Tickets remaining after the advance sale to competing schools will be sold to the public by the host facility manager.

Semifinal & Final Ticket Distribution – Competing schools in all divisions will be able to purchase 400 tickets for advance sale of Semifinal and Final tickets for the session in which their teams are competing.

Participating Team Transportation Expenses – All Tournament levels

1. At all tournament levels, competing teams will absorb their own travel expenses where the distance to the tournament site is 75 miles or less from the competing school.

2. Beginning with the 76th mile one way, a competing team at District, Regional or Final Tournament level will be reimbursed at the following rate per mile from the home city to the Tournament Center City for each trip:

076 to 100 miles -- \$1 per mile

101 to 150 miles -- \$1.50 per mile

151 to 250 miles -- \$2 per mile

251 to 350 miles - \$2.50 per mile

351 miles and over -- \$3 per mile

3. Those schools which travel 100 or more miles (one way) to a tournament center are allowed \$200 for hotel expenses (receipts required). A school cannot receive both hotel and additional travel allowances if games are played on successive days. This applies to travel in both District and Regional Tournaments.

Division of District and Regional Tournament Proceeds

1. Before any division of proceeds is made, the following are to be deducted from the admission gross receipts: cost of officials, the amount paid to scorers and time keepers (payment to each of the above \$20 for a single game on one date; \$10 for each of the above officials for each additional game scored or timed on the same date). All other administration costs not specified above must be deducted from the school's share of the proceeds.

2. The balance is to be divided as follows:

30 percent to the entertaining school, (includes management, liability insurance, rentals, heat, lights, janitor, honorarium, etc.) 70 percent to the MHSAA, (includes allowed expenses for competing schools).

Or

25 percent to the entertaining college or university, (includes management, liability insurance, rentals, heat, lights, janitor, honorarium, etc.), 75 percent to the MHSAA, (includes allowed expenses for competing schools).

Division of Quarterfinal Tournament Proceeds

High schools and others entertaining a Quarterfinal game of the Final Tournament will receive 10% of the gross receipts plus \$450 for administration expenses and security.

The cost of administration of the entire Final Tournament (officials, management, etc.) will be deducted from the total of the balances from Quarterfinal games plus the proceeds from the Semifinal and Final games. The balance will be divided among the competing schools to the amount of allowed expenses as indicated above.

Semifinals/Finals Participating Team Expenses

1 **Meal Allowance** -- The maximum allowance for meals is three dollars (\$3) for breakfast, four dollars (\$4) for lunch and six dollars (\$6) for dinner, per person for a maximum of fifteen individuals.

2. **Lodging** -- The maximum allowance is the current hotel rate secured for a maximum of fifteen individuals, 2/room. Provided they are arranged by the MHSAA. Schools which are defeated in Quarterfinal games will not receive expense allowances for coming to the Final Tournament Center to attend Final games. **(Overnight lodging will not be arranged or reimbursed for schools within 75 miles of the tournament site unless competition begins before 10 a.m. the next day.)**

3. **Additional Per Diem School Allowance** -- In addition to the above allowances, schools competing in the Final Tournament are to be paid \$100 for each day their team plays in Quarterfinal, Semifinal and Final games. Any of the four Upper Peninsula schools which win their Quarterfinal games on Tuesday, will be paid the additional \$100 above allowed expenses for Wednesday if they cannot return home Tuesday night.

10. OFFICIALS SELECTION/ASSIGNMENTS

Tournament officials will be assigned by the MHSAA committee for all levels of the MHSAA Girls basketball tournament. Tournament managers will be informed of the game assignments, pay rate and mileage payments.

11. PLAYING RULES/ADAPTATIONS

All National Federation basketball playing rules will be used with the following adaptation:

Point Differential Rule – The running clock **will** be used in MHSAA tournament competition. By state association adoption, the Point Differential Rule is to be used at all tournament levels. In all levels of competition during the regular season and the MHSAA tournaments after the first half when one team has a lead of 40 points a running clock will be established. The clock will revert to regular time schemes should the score be reduced to a 30-point lead. During any running clock mode the clock will be stopped as normal for all timeouts and between quarters; and for free throws during the last two (2) minutes remaining in the game.

Official Ball - The official Basketball of the MHSAA Semifinals and Finals is the Rawlings COMPMICH. Managers **MUST** use Rawlings basketballs at all levels of the tournament. (Each manager will receive 2 balls mailed from Rawlings).

12. MEDIA

Media credential requests for Regional meets are processed by local managers. Credential requests for Semifinal and Final games will be handled by the MHSAA.

Videotaping- Competing schools may videotape games in which that school competes. The tape is not to be used to second-guess decisions made by game/meet officials. Schools wishing to videotape games at other sites may do so without securing advanced permission, but must tape from the stands unless press box space is available. Spectators may tape games from their normal seating area but are not to interfere with the view of other spectators or news media personnel covering the activity. A manager is not required to provide electrical hook-ups; or tripod space and may arrange spectator videotaping from a designated location(s). The tape may not be distributed, sold, rented, or loaned for commercial purposes.

District Program Production- The MHSAA no longer furnishes printed covers and four-page inserts for the District Basketball Programs. These resources will be available in PDF format on the Girls Basketball pages of MHSAA.com under "Downloads" by Feb. 1, but no longer will schools receive printed materials. We do ask that managers incorporate these PDFs into their programs when possible; at minimum schools

must use the cover artwork provided, and should include the verbiage from Executive Director Jack Roberts' Welcome Letter.

Host Schools are still responsible for providing programs at all levels of the MHSAA Tournament, including Districts. Schools may continue to contact Royal Publishing for production of tournament programs at any level. Contact Tanya Hollingsworth by Jan. 15 at 800-397-5834 to discuss a production timetable.

Souvenir Program Policies

Teams winning Regional titles in selected sports must fill out and e-mail program information and a team photograph to the MHSAA office to be used in the souvenir program for the Semifinals and the Finals in the event the team qualifies for Final round play. Program information kits are available on the respective sports pages of the MHSAA Web Site. Those sports are as follows: Baseball, boys and girls basketball, girls competitive cheer, football, ice hockey, boys and girls soccer, softball, girls volleyball, team dual wrestling. Complete directions for filling out and submitting information and photographs is included with each kit. All program information and photographs must be submitted by e-mail.

Information For District/Regional/Quarterfinal Tournaments - Teams competing in MHSAA District, Regional and Quarterfinal tournaments shall provide, upon request, team rosters, photographs and other information as necessary, to local tournament managers so that a souvenir program may be assembled for the event.

Merchandising/Promotion Policies

Use of MHSAA Logo – The MHSAA logo and acronym are registered trademarks. MHSAA tournament trophy designs are also copyrighted. Use of these legally protected marks requires written permission of the MHSAA. Contact the MHSAA Communications Director for additional information.

Multimedia Policies

Audio/Video/Still Photography Rights – The MHSAA owns the rights to all multimedia (audio-video-still images-Internet) at all levels of its tournaments. Still and video photography is allowed by individual spectators from the seating area of the venue unless the host school district or facility has a previously-existing policy which is more restrictive. The MHSAA has exclusive multimedia arrangements for its Final events.

MHSAA Handbook Regulation II, Section 14(A) reads as follows: “No school may sell or rent videos (DVD, tape or film) or sell still images of contests which are part of an MHSAA tournament without the permission of the MHSAA.”

If a school wishes to authorize an individual(s) to create multimedia content, the principal or athletic administrator must contact the tournament manager for passes and access. Refer to the publication, MHSAA Multimedia Regulations, for more information.

Post-Game Interviews -- Coaches should also be readily available to meet with the media shortly after the conclusion of a contest. It is recommended that approximately five minutes after the game, managers provide a location other than the team locker rooms for post game interviews with coaches and/or players the coach may wish to designate for interviews. Locker room access should never be allowed to media. Inasmuch as many media outlets are often on deadline following contests, interviews should be granted before any lengthy team meetings occur.

13. MEDICAL EMERGENCY POLICY - Host school Tournament Managers should follow all local school district policies regarding medical emergencies for participating athletes, coaches, students and adult spectators for competition conducted in school facilities. It is advised that AED devices be readily available during tournament competition. In addition:

- Trainers are an allowed expense and encouraged but not required
- All MHSAA concussion protocols will be followed
- MHSAA tornado watches and warnings shall be followed

When MHSAA tournament contests are conducted at non-school facilities, plans should be developed for the following needs and/or circumstances:

- Student, coach and spectator shelter for outdoor events
- Host facility emergency equipment such as AED's, fire escape, etc.
- Emergency communications, i.e. phone numbers, school administration contact
- Coordination with facility management regarding evacuation, first aid, on-site responsibilities
- Medical transport or first responder contact procedures
- Proximity/directions of nearest medical facility

14. SPORTSMANSHIP

When a student is disqualified during a contest for flagrant or unsportsmanlike conduct, that student shall be withheld by his/her school for the remainder of that day of competition and for at least the next day of competition for that team.

When a coach is disqualified during a contest for unsportsmanlike conduct, that coach shall be prohibited by his/her school from coaching for the remainder of that day of competition and from coaching at or attending at least the next day of competition for that coach's team.

Failure of the school for any reason to enforce this regulation will prohibit the school from entry in the next MHSAA tournament for that sport, or from the remainder of the current tournament if the disqualification occurs during an MHSAA tournament or during the last regular-season contest.

Disqualifications from one season carry over to the next season in that sport for undergraduates and coaches, or the next season in any sport for seniors. If the playing rules for a sport specify an additional penalty or more rapid progression, or use of such a progression for other violations, the playing rules apply.

Any coach who is disqualified for unsportsmanlike conduct two or more times during a season, any player who is disqualified for unsportsmanlike conduct three or more times during a season, and any coach or player who is ejected for spitting at, hitting, slapping, kicking, pushing or intentionally and aggressively physically contacting an official at any time during that season, is not eligible to participate in the MHSAA tournament for that sport that season. If the tournament disqualifying ejection for that individual occurs during the MHSAA tournament, that player or coach is ineligible for the remainder of that tournament.

If a team is removed from competition in protest, the contest is forfeited to the opponent and the coach and principal of the removed team must appear before the Executive Committee to indicate why additional action should not be taken. The Executive Committee may also require the appearance of personnel from other schools and game officials.

If the coach is ejected from the contest and an assistant coach, or an assigned school representative is not available to continue as the coach the event is terminated and forfeited to the opponent.

When a contest is interrupted or it ends prematurely because of breakdown of proper sportsmanship and whether or not the on-site officials forfeit the contest to one team, one or both schools may be subjected to any or all, but not limited to, the following: censure, probation with competition, probation without competition, forfeiture, loss of privilege of revenue sharing, expulsion. In addition, it may be required of one or both schools that their coaches and administrators appear before the Executive Committee to indicate why additional action should not be taken.

15. WEATHER POLICIES, SUSPENSIONS, POSTPONEMENTS

When teams are delayed in arriving at tournament sites because of inclement weather management is encouraged to consider delaying competition for a few hours and/or playing games/matches in brackets of teams/individuals that are present and prepared to participate. If, after a reasonable delay, fewer than 60% of the scheduled teams/individuals have not arrived, the tournament must be rescheduled. If 60% or more of the scheduled teams/individuals are present, the tournament is to be conducted on the day scheduled.

16. INJUNCTION, RESTRAINING ORDER, PROTESTS

If an injunction or restraining order is served or presented at an MHSAA tournament site and such purports to require the eligibility of or participation by a student or team which a school and/or the MHSAA has ruled to be ineligible under MHSAA regulations, the on-site tournament manager is to suspend the entire competition (team competition) or events in which that student is intending to participate (individual competition). If the meet has begun, it shall be completed.

Protests will not be reviewed by the MHSAA. All disputes must be decided at the site before the game proceeds. The umpires will make the final decision regarding game events. The Tournament Manager will resolve all next game concerns.

17. TOBACCO AND ALCOHOL POLICY

For coaches and officials at all MHSAA tournaments, use of tobacco products of any kind within sight of players and spectators and use of alcohol during a contest or at any time before it on the day of the contest is prohibited.

Tobacco: It is not intended that a violation of the tobacco policy should lead to immediate ejection of a coach. He or she should be reminded of the policy and reported to his or her school administration after the contest. Only if the coach is unwilling to comply promptly shall he or she be disqualified from coaching at the event. Officials should be reminded of the tobacco policy and reported in writing by the tournament manager to the MHSAA.

Alcohol: Historically, officials promptly disqualified coaches, and tournament managers immediately replaced officials who were under the influence of alcohol; and no change in such procedures is intended by these policies.

18. SPECTATOR POLICIES

The following general policies apply to spectators at MHSAA Volleyball Tournament events. Tournament managers may also have additional school, facility or institutional restrictions and/or policies.

- Banners are allowed with Meet Manager approval.
- Noisemakers are not allowed at MHSAA indoor tournaments.
- Bare chests are not allowed.
- Smoking is not allowed at the tournament site.
- Coolers are not allowed.
- Signs on sticks are not allowed.
- Helium filled balloons are not allowed.
- Spectator Videotaping – Spectators may tape games from their normal seating area but are not to interfere with the view of other spectators or news media personnel covering the activity. A manager is not required to provide electrical hook-ups; or tripod space and may arrange spectator videotaping from a designated location(s).