MHSAA REGIONAL DIVING MEET MANAGER MATERIALS

Please download the forms pertinent to the Diving Qualification Meet to be held at your facility on: LP Girls – Nov. 12, 2026 LP Boys – Mar. 4, 2027

TOURNAMENT QUALIFICATION

In order to qualify for the Diving Qualification Meet, a diver must:

A. Have placed ahead of all divers from opposing schools in actual varsity competition in at least four meets. (A win while competing as an exhibition diver will count.) **OR**

B, In a league or conference meet or in a season ending invitational (if teams do not belong to a league), as many people may qualify to the Diving Qualification Meet as there are schools participating in the diving event, e.g., if an eight team league has six schools participating in the diving event of the league meet, six divers may qualify to the MHSAA Diving Qualification Meet

C. In a conference meet, a qualifying spot to the MHSAA Diving Qualification Meet will be added equal to the number of returning Finals Meet qualifiers in that conference.

Each school must send the Diving Qualification Meet Entry List to posted link not later than noon on Tuesday, the week prior to the Finals. After entries are completed, the list of divers and the dive order will be sent to each regional manager. A list of schools assigned to your meet is listed on the Swim Page at www.mhsaa.com
If an entry arrives after the noon deadline, a $50 fee must be included. Any late entries will be added to the beginning of the Dive Order and communicated to the State Finals Diving Entry Coordinator. Deck entries are NOT PERMITTED at Diving Qualification Meets.

OFFICIALS -- Please hire a diving referee as the head official. The referee will perform the duties described by the National Federation Swimming & Diving Rules Book.

DIVING JUDGES -- Managers will select six (6) judges (see next paragraph) from the coaches who are present at the meet and one registered official to serve as referee. When the seven (7) awards are posted, drop the two (2) highest and the two (2) lowest, and average the middle three (3). (The referee may be one of the seven judges, but does not have to judge.) (If the Diving Referee does not judge the meet, seven coaches will be used.) Immediately following the meet, please inform the Final Meet Manager of your recommendation(s) for two (2) judges from the meet to work the Final Meet. Be sure to submit names of only those people who have committed themselves to the job.

Selection of the Six or Seven Judges: Any coach should have an opportunity to judge the meet. With this in mind, the following procedures are in place: Prior to the meet, the regional meet manager must make an announcement to have all coaches interested in judging submit their names to the manager. If more than six coaches submit their names, the regional manager will draw out six names - those individuals will judge the meet. If less than six people submit their names, the regional manager will add the names of all coaches and draw out six. Divers who enter MHSAA Qualifying Meets must provide the name of a designated MHSAA-certified coach to serve on the judging panel. After volunteers are accepted from the list, a random draw of those designated coaches will fill out the rest of the seven-judge panel.

PRACTICE -- Competitors are not to practice in your pool in preparation for the Diving Qualification Meet other than on the day of the Meet. This, of course, excludes your own team and regularly scheduled meets preceding the Qualification Meet. No one, including the host school's divers or any diver coached by the host school's coach, may use the Regional Diving facility within one hour of the scheduled warm-up. The first bounce on board – no earlier than two hours prior to the meet.

START TIME – Diving warm up will be from 3:00 pm to 5:00 pm. The Competition will begin at 5:00 pm, unless cleared through the MHSAA Office.

COMPETITION & CUTS – Cuts will be determined based upon the number of entries at each Qualification Meet. Specific cut protocols will be sent to Diving Qualification Meet Managers prior to the event date and posted to MHSAA.com. All those entered should be prepared to perform an 11-dive list.

WARM-UP PROTOCOLS -- The boards will be open for warm up during all cuts. The boards will be closed for warm up as soon as the meet is ready to proceed.

SELECTION OF FINALS JUDGES: Two per region will be selected. The Qualification Meet Manager will ask all interested coaches to submit their names. The Manager then will draw two to advance to the Finals.

REPORTING OF QUALIFIERS – It is important that you send results to John Pearson, State Finals Diving Entry Coordinator, immediately after your Qualification Meet. Please fax or email a copy of qualifiers to the MHSAA office.

See MHSAA.com two weeks before Finals for Final Meet Information.

TICKETS – All tickets will be digital, sold online via GoFan.

EXPENSES - As soon after your meet as possible, forward the Financial Form, including an itemized list of expenses to Andi Osters, Assistant Director. You will be reimbursed for the cost of officials.
There will be no reimbursement for hospitality rooms (coffee, rolls, pop, etc.). If you wish to provide such, feel free to do so, but the MHSAA is unable to reimburse you.

ENTRY FORM FOR FINAL DIVING – The 11-Dive Entry Sheet for each diver will be advanced from the Regional to the Final Meet. Each participant and coach will have the opportunity to sign the sheet to verify the dives are correct and in proper order at the Final. When both parties sign the sheet, the sheet is the dive sheet of record. The head coach must enter the diver(s) on the swim entry in Hy-Tek.

COACHES -- A diver must not be allowed to participate if their school coach or designated representative does not accompany them.

No sale of any merchandise at MHSAA meets or tournaments, Regionals or Finals is allowed. Exception: MHSAA T-shirts at Finals and normal concession stand items.
No awards to anyone except those from MHSAA to athletes.
No banners or signs allowed which advertise organizations, associations or companies.
No handouts of any kind are to be permitted.

Unsportsmanlike Penalty - Athletes and coaches are subject to disqualification from the meet for unsportsmanlike behavior. This penalty includes removal from the next regularly scheduled meet. (Reg. V, Sec. 3[D])

POLICIES FOR DISQUALIFICATION IN ALL SPORTS:

1. When a student is disqualified during a contest for flagrant or unsportsmanlike conduct, that student shall be withheld by his/her school for at least the next day of competition for that team.
2. When a coach is disqualified during a contest for unsportsmanlike conduct, that coach shall be prohibited by his/her school from coaching at or attending at least the next day of competition for that coach's team.
3. Failure of the school for any reason to enforce this regulation will prohibit the school from entry in the next MHSAA tournament for that sport, or from the remainder of the current tournament if the disqualification occurs during an MHSAA tournament or during the last regular season contest.
4. Disqualifications from one season carry over to the next season in that sport for undergraduates and coaches, or the next season in any sport for seniors.
5. If the playing rules for a sport specify an additional penalty or more rapid progression, or use of such a progression for other violations, the playing rules apply.
6. Any coach who is disqualified for unsportsmanlike conduct two or more times during a season, any player who is disqualified for unsportsmanlike conduct three or more times during a season, and any coach or player who is ejected for spitting at, hitting, slapping, kicking, pushing or intentionally and aggressively physically contacting an official at any time during that season, is not eligible to participate in the MHSAA tournament for that sport that season. If the tournament disqualifying ejection for that individual occurs during the MHSAA tournament, that player or coach is ineligible for the remainder of that tournament.

INJUNCTION OR RESTRAINING ORDER PROCEDURE:

In the interest of fairness to all participants, if an injunction or restraining order is served or presented at an MHSAA tournament site and such purports to require the eligibility of or participation by a student or team which a school and/or the MHSAA has ruled to be ineligible under MHSAA regulations, the on-site tournament manager is to suspend the entire competition (team competition) or events in which that student is intending to participate (individual competition). If the meet has begun, it shall be completed.

A. Individuals or teams, which are defeated by an ineligible opponent or teams, which allowed one or more ineligible students to participate, do not advance in MHSAA tournaments.
B. If placements in MHSAA tournaments are vacated as a result of an individual being ineligible or a team allowing one or more ineligible students to participate, other individuals or teams neither advance to those placements nor receive awards for those places.

LOCKER ROOM PRIVACY POLICY: Using devices of any kind to capture or transmit images is strictly prohibited in locker rooms, dressing areas, training rooms, weigh-in rooms, showers, restrooms, or other areas where there is an expectation of privacy during MHSAA tournament events. Tournament managers or athletic directors that discover such use should move immediately to have the device removed and inform the head coach or athletic director of the identity and nature of the activity of the person involved.

TAUNTING: MHSAA *Handbook* Regulation V, Section 3, "Sportsmanship" Taunting
includes any actions or comments by coaches, players or spectators
which are intended to bait, anger, embarrass, ridicule or demean others, whether or not the deeds or words are vulgar or racist. Included is conduct that berates, needles, intimidates or threatens based on race, gender, ethnic origin or background, and conduct that attacks origin or background, and conduct that attacks religious beliefs, size, economic status, speech, family, special needs or personal matters. Examples of taunting that would lead to ejection include, but are not limited to, "trash talk"; physical intimidation outside the spirit of the game; reference to sexual orientation; "in the face" confrontation by one player to another; standing over/straddling a tackled or fallen player.
In all sports, officials are to consider taunting a flagrant unsportsmanlike foul that disqualifies the offending bench person or contestant from the contest/day of competition (and next contest/day of competition). A warning may be given, but is not required before ejection.
At all MHSAA tournament venues, tournament management may give spectators one warning for taunting. Thereafter, spectators who taunt others are to be ejected by security.

TOBACCO AND ALCOHOL POLICY AT MHSAA TOURNAMENTS: Use of alcohol or tobacco, including e-cigarettes or other smoking devices, is prohibited at MHSAA tournament events by players, coaches, and spectators. Managers should stress in coach's meetings that they are not to use tobacco at the tournament venue.

TOURNAMENT WITHDRAWAL POLICY: Tournament management is to contact the MHSAA office if a school withdraws or fails to show for scheduled competition after the draw is completed for team sports or the pairings, heat assignments or flights are determined for individual sports of the first level of the MHSAA tournament in a sport. The MHSAA staff person responsible for the sport will request from the school principal a written explanation for the no-show/withdrawal.

YOUTH PROTECTION POLICY: During the MHSAA Tournament events, the MHSAA expects all designated managers, volunteer or paid staff assisting in the event, officials or any other personnel to follow local school district policy and state statute regarding the mandatory reporting of child abuse, bullying, hazing and sexual harassment. A report of such activity shall be made to legal authorities and to the MHSAA Executive Director or his designee.

MERCHANDISING - Concession stands, whether operated by school or non-school groups, must confine sales to non-alcoholic beverages, edible items and general school spirit items that were available at regular-season home contests. The selling of tournament-related merchandise is limited to programs offered by the MHSAA and its authorized vendors, which may be in contact with you regarding their availability. Such programs may include, but are not limited to, the following categories: T-shirts, DVDs and photography. Regardless of the availability of such authorized programs, schools may not produce their own tournament-specific merchandise items to sell at MHSAA tournament sites.

MEDIA -- The MHSAA issues annual Tournament Media Passes to approved media. Commercial photographers are never issued credentials and hosts are under no obligation to allow them access.

Multimedia Policies - Audio/Video/Still Photography Rights – The MHSAA owns the rights to all multimedia (audio-video-still images-Internet) at all levels of its tournaments. Still and video photography is allowed by individual spectators from the seating area of the venue unless the host school district or facility has a previously-existing policy which is more restrictive. The MHSAA has exclusive multimedia arrangements for its Final events.
MHSAA Handbook Regulation II, Section 14(A) reads as follows: "No school may sell or rent videos (DVD, tape or film) or sell still images of contests which are part of an MHSAA tournament without the permission of the MHSAA."
If a school wishes to authorize an individual(s) to create multimedia content, the principal or athletic administrator must contact the tournament manager for passes and access.
Refer to the publication MHSAA Multimedia Regulations for more information.

UNMANNED AERIAL VEHICLE (DRONE) POLICY
The use of unmanned aerial vehicles ("UAV"), also known as drones, is prohibited for any purpose by any persons at MHSAA tournament venues. Tournament management shall refuse admission or entry to anyone attempting to use a UAV; and if necessary, tournament management shall remove anyone attempting to use a UAV and/or confiscate the UAV until the event has been completed. For purposes of this policy, a UAV is any aircraft without a human pilot aboard the device. An exception to this policy may be made in specific cases for MHSAA broadcast partners, provided the management of the tournament facility permits the presence of UAVs for broadcast purposes under the control of the MHSAA.

Diving Qualifiers REGIONAL DIVING MEET MANAGER'S REPORT
OF QUALIFIERS TO FINAL MANAGER

Division _____ No.____ BSW or GSW _____ SITE _____

The following divers have qualified from this Meet to this year's Final Diving Meet. Only list the number of divers allotted for your specific Qualification Meet. (If more space is needed, please use a 2nd page.)
LIST IN ORDER OF FINISH. In case of tie for the final qualifying place, all competitors tied for that place should be included and are qualified to the Final Meet.

PLEASE PRINT

PLACE	STUDENT NAME	GRADE	SCHOOL	CITY
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Diving Judge(s) recommended to work Final Meet: (The people listed have agreed to serve.)

NAME **EMAIL**

1. _____

2._____

SUBMIT COPIES TO: John Pearson, Diving Entry Coordinator & Andi Osters, MHSAA Assistant Director

(Signed)_____ Phone_____ Email_____
(Meet Manager)